



Maine Department of Inland Fisheries and Wildlife

353 Water Street, 41 SHS, Augusta, ME 04333

Phone 207-287-5232 / Fax 207-287-9037 / Email: Guide.IFW@Maine.gov

GUIDE LICENSE RENEWAL APPLICATION

____ 5-Year Guide Renewal - fee \$135.00

Moses ID: _____

____ 5-Year Non-Resident Renewal - fee \$135.00

____ 5-Year Over 70 Resident Renewal - no fee

____ 5-Year Resident Disabled Veteran Renewal - no fee

Name: _____ Date of Birth: ____/____/____
First Last MI MM DD YYYY

Height: _____ Weight: _____ Hair Color: _____ Eye Color: _____ Gender: _____

Mailing Address: _____
Street/Road or Box # City or Town State Zip Code

Physical Address: _____
Street or Road City or Town State Zip Code

Email Address: _____ Phone Number: (____) ____ - ____
Required

Driver's License State: _____ Driver's License Number _____ Social Security # _____ - _____ - _____

Renewal Applicants (Resident & Non-Resident) complete application and sign.

If a guide license has been expired for 3 years or more, the applicant must apply and test as a new applicant

RENEWAL APPLICANT – Effective November 1st, 2017, Maine Law requires all hunting, fishing, recreational, sea-kayaking and tide-water fishing guide applicants submit to a criminal history records check, that includes criminal history record information obtained from the Maine Criminal Justice Information System and the Federal Bureau of Investigation. *Note:* The state and federal agencies conducting the record searches do not save fingerprint submissions and must be retaken by the applicant for each renewal period for identity confirmation.

To start the fingerprint process, visit <https://me.ibtfingerprint.com> or call 1-855-667-7422 and select "Schedule a New Appointment."

Next step, wait approximately 30 days after the submission date of your fingerprints through Identigo, to hand deliver, mail, or email your completed guide renewal application, along with your renewal payment to Inland Fisheries and Wildlife, **attention:** Billie-Jo Walker, 353 Water St. 41 SHS, Augusta, ME. 04333-0041, or email: Guide.IFW@Maine.gov. The 30-day waiting period for the submission of your application is necessary to ensure the department has received your background information from the responding agencies.

Non-Resident only will also need to print blank finger print cards to take to the appointment location, through <https://www.fbi.gov/file-repository/standard-fingerprint-form-fd-258-1.pdf/view>.

Current first aid is **not** required to renew a guide license.



Maine Department of Inland Fisheries and Wildlife

353 Water Street, 41 SHS, Augusta, ME 04333

Phone 207-287-5232 / Fax 207-287-9037 / Email: Guide.IFW@Maine.gov

GUIDE LICENSE RENEWAL APPLICATION CONTINUED

1. Have you been charged or convicted of a fish and wildlife violation in Maine, any other state or province within the past 5 years? ____ Yes ____ No If yes, explain:

2. Have you been charged with a crime in the State or any other jurisdiction that is punishable by imprisonment for a term of one year or more **or** has been found not criminally responsible by reason of insanity of committing a crime in the State or any other jurisdiction that is punishable by imprisonment for a term of one year or more? ____ Yes ____ No If yes, explain:

3. Have you been convicted of committing a crime in the State or any other jurisdiction that is punishable by imprisonment for a term of one year or more or has been found not criminally responsible by reason of insanity of committing a crime in the State or any other jurisdiction that is punishable by imprisonment for a term of one year or more (If additional space is needed submit supporting documents)? ____ Yes ____ No If yes, explain:

4. Have you been charged or convicted of any guide violation in this state or any other state or province? ____ Yes ____ No If yes, explain:

BY AFFIXING YOUR SIGNATURE BELOW, YOU:

- A. Certify that all statements made hereon, and any documents provided are true and accurate. I Understand that any false statement made in this application or in any documents provided may result in denial, suspension or revocation of my guide's license with the department.
- B. I further understand that making any false statements on this document is punishable as a Class "D" crime pursuant to M.R.S.A. 17-A, Section 453.

Signature: _____ Date: _____

Renewal Applicant

HAND-DELIVER OR MAIL APPLICATION AND DOCUMENTS, WITH THE APPROPRIATE FEE:
Make check payable to: Treasurer, State of Maine

**Department of Inland Fisheries and Wildlife
Licensing Division**
353 Water Street, SHS 41
Augusta, ME 04333
Guide.IFW@maine.gov

CREDIT CARD PAYMENT
All Major Credit Cards Accepted

Name on Card: _____
Card #: _____
Expiration Date: ____ / ____ Code: _____
Billing Address: _____

If more space is needed to answer any questions, please use back of form or attach an additional document to this application.